

Job Specification

Vacancy: Senior Contracts Manager
Date: February 2022
Company: Energia Renewables

Your company

Leading the energy transition in the Republic of Ireland and Northern Ireland, Energia Group operate in three separate areas: **Renewables, Flexible Generation and Customer Solutions**. With an annual turnover of circa €2 Billion.

Our industry is in a constant state of change and Energia Group need exceptional people like you to help us deliver the future of energy. We support innovators, encourage idea generators, and make our priority to listen to our team. In return, our people act with honesty, integrity, and respect. Each member of our team plays a vital role within the group and contributes to our overall success in becoming a modern customer centric utility.

So... are you ready to switch on your career with Ireland's leading energy provider?

What we offer

In addition to the all-important competitive salary, you will receive an extensive package which includes an annual performance-based bonus, 25 days annual leave plus 10 bank/public holidays, gym subsidy, private medical insurance and generous pension contributions. Energia Group supports a strong commitment to employee training & development, and continuous learning will be a core aspect of this role.

Award winning team

- Business Working Responsibly Mark (Business in the Community Ireland)
- Green Energy Provider Award (Green Awards 2020)

Location

Hybrid working is a feature of this role. Our Renewables team are based in a newly designed office in Ashtown Gate, Dublin 15. Team, project and collaboration meetings will take place in our office, and the successful individual will also have the ability to work remotely from home.

Your new role

This role will be responsible for all aspects of project tendering and management of renewable and strategic project contracts. This will include optimising technology selection, commercial negotiation with stakeholders and project counterparties to deliver project contracts suitable for financial close. The role will also involve supporting other units within the business in order to achieve successful project development.

The successful candidate should have proven experience within energy project development, especially in the areas of Renewables.

Key responsibilities and accountabilities

Day to Day, here's what you will be responsible for

- Responsible for end-to-end tender management of high value renewable and engineering project contracts.
- Responsible for the preparation of project contracts including, TSA, EPC, BoP, LTSA and consultant appointments.
- Responsible for commercial negotiation with stakeholders and project counterparties, understanding project costs and value drivers.
- Effective external stakeholder management including, third party consultants and specialists, utilities, and relevant public bodies.
- Effective internal stakeholder management including Senior Management, Corporate Development, Legal, Renewables, Renewables O&M and Regulation.
- Support and advise the wider Renewables team on contract and commercial queries.
- Collaborate with the team to ensure timely information is received to input to contract reviews.
- Develop efficient procurement processes to comply with Energia Group procurement guidelines.
- Develop new methods of processes, challenge the current way of work in terms of purchasing and contract/supplier management; identify innovative solutions to drive a continuous improvement culture.
- Advise on project acquisition due diligence as required.
- Responsible for regular reporting of project status.
- Advise and provide input into Optimised Technology selection.
- Provide input into risk management on each project.
- Provide input to regulatory lobbying.
- Manage the budget for relevant development projects.
- Understand and have input to cash flow projections.

Our Essential Criteria:

These are the qualifications, experience, skills, or knowledge you must have:

- Degree or equivalent qualification in the area of Contract Management, Engineering, Project Management, Quantity Surveying or similar.
- Proven experience in preparing and leading construction / engineering tendering processes, in particular the preparation of Windfarm Turbine Supply Agreements, Balance of Plant, Project Management Agreements, EPC, LTSA and other engineering contracts.
- An in-depth knowledge of the renewables and engineering industry including a thorough knowledge of technical and development work for large scale renewable and engineering projects in NI and Rol.
- Experience of the main forms of Contract (FIDIC, NEC, MF) in addition to bespoke forms.
- Demonstrable experience of successfully managing multiple projects simultaneously.
- Proven procurement experience in a comparable role.
- Strong negotiation skills and commercial acumen.

Our Desirable Criteria:

These help us to decide between talent who meet all the essential criteria:

- Experience in claim or dispute management.
- Experience of advising on project acquisition due diligence.
- Possess strong legal grounding in construction contracts.
- Direct experience of project financing processes.

The Competencies required for this role:

These are the areas where we want to see your initiative and confidence shine:

Communication

Clearly communicates to a variety of audiences using a range of methods. Able to facilitate discussions on specific subjects or of a complex nature.

Managing Relations

Seen as being approachable and accessible. Builds constructive working relationships. Linked into specialist networks and expertise. Flexible approach.

Judgement/Decision Making

Makes good timely decisions based on analysis, knowledge, and experience. Provides specialist advice to others.

Strategic Approach

Anticipates and understands changing trends in area of specialism. Identifies potential risks and opportunities. Explores and tests new ways of adding value.

Additional Requirements:

The job requires a considerable degree of commitment, flexibility and adaptability on the part of the job holders to meet quality standards and work deadlines. The individual must have a forward-thinking approach and be able to work independently.

To Apply

Simply click on the **Apply Now** button located on the job advert.

A reserve list will be held for 6 months in which you will be placed if you are suitable for the role. Energia Group is an equal opportunities employer.

